

Minutes Friday 19th March and Wednesday 24th March

Attendees: Alex Ingham, Chris Smith, Gayle Corby, Katy Sugden, Nina Dobson, *Alex Ingham, Emma Childs, Suzanne Hatherley, Chris Smith, Jen Rolls*

Apologies: Dawn Arthur, Louisa Carr, Lucy Hennessey, Dee Cole

Banking and Finance

CS informed that the signatories of AI & CS (to replace JB & SK) have now been added to the bank account. CS to update the account to online banking

CS gave review of Finance report ytd September 2020-Jan 2021. Report attached

CS updated on online banking systems. The trial of PayPal using the Friends option for the Christmas activities was very efficient and will be used for smaller online transactions moving forwards. DonorBox was used for the online Christmas craft evening but Charity Aid Foundation will be used moving forwards for larger events, activities. Charity Aid Foundation, which has a cheaper transaction fee is now set up and we are registered with HMRC as a charity so we can claim gift aid.

Christmas Review

AI updated on the 4 Christmas activities. £333.63 raised in total

- Letter to Father Christmas - Very successful with a total of 184 letters sent, £2 per letter. Royal Mail were late in sending post in December 2020 which resulted in 40 letters rewritten and hand delivered but will aim to do this in December 2021 again. Maybe linked to Xmas Fair to avoid postage stamps? *These went really well and should be considered again for next year. Postal delays caused a few delays and extra work but earlier planning and tying into the Christmas Fair to save on postage costs.*

- Online Christmas craft evening. 12 in total. Had hoped for a minimum of 10 but would ideally have liked 20. Maybe it was too expensive but was a nice idea to include the fizz and package we chose and Xmas activities £15 per person. *The evening was good, may not be repeated due to people wanting face to face rather than Zoom.*

- 12 windows of Christmas. Very popular activity, 25 entries, 13 winners. It was a free activity but great for Crossflatts families to get involved.

- Winter Quiz. All children received an age related activity sheet. 136 sheets were returned. Suggested entry fee of £1 and all winners were put into a raffle. 3 winners per class. *These worked really well and approx 1/3 of all school children returned a sheet to us.*

Thank you to Chris, Louise, Zhanetta and Carla for all their work on the activity sheets. Thank you to Gayle for all her efforts writing the Father Christmas letters. Thank you to Rachel who designed the activity posters for Facebook and Twitter

Easter Eggs 2021

Easter Egg decorating taking place tomorrow, 25th March. Prizes have been donated by Tesco's and smaller eggs have been bought as prizes. The PTA have managed the communication and the judging will be done by school.

Planning for Summer Activities

Design a **recipe book** of favourite local lockdown recipes. Families, children to submit their favourite recipes with a picture. After Easter. Louise to help and design the front cover. A5. Plan for 100 books to sell. *Blog going out tomorrow (25th March) to update parents. We'll ask for recipes to be submitted after Easter. We're hoping to get the books printed professionally so we're able to charge a little more. We'd like teachers to submit too. We'd like the recipes to be submitted in grams and typed up. Simple recipes please to save on space. Children can draw their finished dish. A5 96 pages £2.60 per book, 48 pages are £1.70 per book. Recipes to be sent to the PTA email*

address. Photos of recipes may add to the cost - we could potentially ask children to sign their first name to go under their recipe. Meeting to be held after Easter to work out the logistics.

Crossflatts **Community trail** in May half term. 15-20 windows (families and staff & businesses) Windows to display a letter which will form an anagram that forms a relevant word/phrase. Spring/Summer trail. Gayle to help & speak to local businesses. *We will provide the laminated letters to go in windows. Either goodie bag for each entry or all entries into a hat for a prize. Planning will start after the holidays. Rose Day theme. Rose Day Trail? Emma Child's and Sarah happy to help with this.*

Family Fit. This couldn't take place in February due to lockdown. Things to think about

- Strava group or other app to compare?
- Walk cycle, run, exercises? Or time spent exercising?
- Walk to Paris, cycle to Madrid? Walk the 3 Peaks? Equivalent distances or climb Mount Kilimanjaro
- Sponsored event. How best to do this?
 - After summer half term
 - Chris to help with this

JR talked about a sheet with circles on that children can colour in each circle after a mile walked etc. The sheets can have milestones on, eg Congratulations, you've now walked to Keighley, Bradford etc. The sheets can be collected in and totalled up to see how many miles have been covered as a school. Questions about how to raise money. Perhaps a sweepstake for how far the school have walked in total, or an entry fee. CS to forward a website to AI to look at how others run these. Jen Rolls, Suzanne Hatherley, Kirsty Forrester and Verity happy to help with this. Meeting to take place after half term.

Fill up a **smarties tube**. Or another type of tube? *Cost of Smarties - Asda and Morrisons 4 tubes for £1. CS showed some tubes that are available to buy online for £146 for 500 but would need to be filled. But, these are see through so other children will see how much peers are donating. Jean Robinson has previously said that the Smartie tubes were really well received and between 2/3 and 3/4 were returned. Attendees voted for Smartie tubes. Dates tbc. CW to help with this. To be done after May half term*

Design a **tea towel**. AI to investigate what is involved in the box ordered by KS. The drawings could potentially be done in shuffle up sessions in July with the tea towels printed for Autumn term. *Countryside Art are the company who will produce these. Each year group child will submit a drawing of themselves possibly during Shuffle Up Week. The company will print these early Autumn and distribute in Autumn - perfect for Christmas presents!*

Liaise with school re their Amazon book wish list for the library. To be launched in the Autumn term to coincide with school's reading initiative. *We'll revisit this later.*

To promote Amazon Smile with the above initiative & sign up to easyfundraising.org.uk with new name of Friend's of Crossflatts.

Virgin Money £5 (max of £250) to start an entrepreneurial project for Year 6. AI to liaise with Mrs Barker for Year 6's end of term project. *At the end of the project, the £5 will go back to Virgin Money for each group and the remainder will be kept.*

PTA

AI explained due to lockdown in January the Friends of Crossflatts was not rolled out in January/February. This will now be done in September at the start of the new academic term to ensure it is communicated effectively.

AOB

- CS suggested new parents must be finding it difficult to meet other parents due to lockdown and dropping off system. Can PTA assist with this? AI to write letter to Reception and Nursery parents after Easter to introduce ourselves again and advise of What's App groups and activities taking place.