

## **Minutes Friday 4th December and Wednesday 9<sup>th</sup> December**

**Attendees:** Alex Ingham, Chris Smith, Gayle Corby, Katy Sugden, Nicola Bennett, Nina Dobson, Emma Childs, Kirsty Forrester, Zhanetta Veliaj, Carla Weatherall, Alison Powny, Suzanne Hatherley.

**Apologies:** Alison Powney, Verity Talbot, Dawn Arthur, Hannah Clifford, Becky Clarke, Louisa Carr, Lucy Hennessey, Jen Rolls, Rachel Cook

### **Finance:**

- Review of Finance report September 2019-August 2020. Report attached

### **Name Change:**

- AI explained that our new name of Friends of Crossflatts will be rolled out in January/February. Wasn't enough time to do it for the Christmas activities
- CS informed that the signatory forms have been sent to the bank to add Alex Ingham and herself, Chris Smith to replace Simon Kennett & Jodie Bennett
- CS updated on online banking systems. Want to use Charity Aid Foundation as has the cheapest transaction fee and can claim gift aid. But this could not be set up in time for the Christmas activities, so we have trialled PayPal using the Friends option and DonorBox for the online Christmas craft evening. **Charity Aid Foundation will be set up in January 2020**

### **Christmas Activities:**

- **Letter to Father Christmas** - closes 4th December. Approx 180 letters received so far. Thank you to Gayle who has done a great job writing the letter and addressing the envelopes and letters. First batch to be posted on 10<sup>th</sup> Aug.
- **Online Christmas craft evening.** Today is the last day for payment. 12 in total. Hoped for a minimum of 10 but would ideally have liked 20. Maybe it was too expensive but was a nice idea to include the fizz and package we chose. **Review in January to do a cheaper evening next term.** Online quiz, bingo to be more inclusive?
- **12 windows of Christmas.** Closes on 11th December. 22 entries so far. 14 prizes from 14th December -25th December Free entry
- **Winter Quiz.** All children will receive an age related activity sheet with a chocolate coin or bag of sweets if allergic to chocolate. All sheets to be completed and handed in by 11th December with a voluntary contribution. Suggestion of £1. Thank you to Chris, Louise, Zhanetta and Carla who all worked on the activity sheets. They look great and will be enjoyed by all ages.
  - Lessons learnt for 2021 – Some children thought it was homework – could be less formal activities with easier crosswords. Some confusion with payments but this will be resolved next year as a new system was used this time.
- Thank you to Rachel who designed the activity posters for Facebook and Twitter.
- Poundland free stock in January 2020 will make up most of the prizes for the Winter Quiz and 12 windows of Xmas, but **Dee Cole is speaking to the local supermarkets for free donations for extra prizes**

### **2021 Activities:**

- Discussed activities for spring term. A **Family Fit** has been suggested for January, but was agreed that we would plan for a sponsored monthly Family Fit in February.

Possibly a sponsored event – any activity do be done as a family. Allows us to plan in January and launch it for February (1<sup>st</sup> to 28<sup>th</sup> Feb).

- Strava group to compare?
  - Walk, cycle, run, exercises?
  - Walk to Paris, cycle to Madrid? Walk the 3 Peaks? Equivalent distances
  - Winning family walks, cycles the furthest
  - Everest climb using steps at home.
  - Could also consider a school activity to promote 'One Family' Eg, How far can the school walk around the world? Which country will we reach by the end of week one etc?
  - Sponsored event. How best to do this?
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- Liaise with school re their **Amazon book wish list** for the library. **Al to pick up with School in January.**
  - Push on **Amazon Smile** & sign up to **[easyfundraising.org.uk](https://www.easyfundraising.org.uk)** with new name of Friend's of Crossflatts. **PTA to push in January.**
  - Design a **recipe book**?
  - Online **Bingo**?
  - Design a **tea towel**? **Liaise with Mrs Reynolds**
  - Virgin Money £5 (max of £250) to start an **entrepreneurial project** for Year 6. **Liaise with Mrs Barker**

**AOB:**

- Thank you to the staff for efforts this term in such difficult times. Treat Friday on Friday 11th December, Al to buy treats for the staff. CS would like to make mince pies

**Next Meetings:**

- Friday 8<sup>th</sup> January 9.30am, and Wednesday 13<sup>th</sup> January 8pm.